

Request to Hug A Colleague (Form: HR-HAC-001)

Hug Participants

Name of Hug Supplier (Hugger):

Employee Number:

Name of Hug Recipient (Huggee):

Employee Number:

Huggee's Emergency Contact:

Telephone:

Hug Details

Date and Time of Proposed Hug:

Venue of Proposed Hug:

Number of witnesses: _____

Length of time of Proposed Hug – rate on a scale of 1 to 5, with 1 being as brief as Paris Hilton's music career and 5 being as long as it feels if you were to listen to a Paris Hilton CD

1 2 3 4 5

Awkwardness of Proposed Hug – rate on a scale of 1 to 5, with 1 being as comfortable as puppies, sunsets and walks on the beach and 5 being as uncomfortable as dinner with the Pope, Richard Dawkins and Lady Gaga

1 2 3 4 5

Reason for Hug (mark whichever is applicable):

- Congratulatory hug (e.g. birthday, birth of child, promotion, resignation, etc.)
- Condolences (e.g. passing away of a loved one, unfortunate and unexpected sad news of some kind, re-assignment to Internal Audit, etc.)
- Incredibly hot new colleague
- Other: _____

Signatures

Hugger:

Huggee:

Hugger's Manager:

Huggee's Manager:

HR Representative:
